



**MANIPAL**  
ACADEMY of HIGHER EDUCATION  
*(Institution of Eminence Deemed to be University)*

# **BPharm/PharmD Online Common Counseling - 2026**

**Manipal College of Pharmaceutical Sciences (MCOPS), Manipal**

**INFORMATION  
BROCHURE**

**Manipal Academy of Higher Education (MAHE)**  
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## 1. INTRODUCTION

Greetings from Manipal Academy of Higher Education (MAHE), Manipal to all the candidates who have appeared for Manipal Entrance Test (MET) 2026.

We welcome all successful candidates for the Online BPharm/PharmD Counseling 2026.

### 1.1 Disclaimer

Candidates with Manipal Entrance Test (MET) 2026 Rank are eligible for participation in the online BPharm / PharmD Counseling 2026

- All the candidates are requested to read the instructions carefully, before participating in the online Counseling process.
- Candidates are deemed to have read the Counseling Information Brochure and understood the counselling process, in addition to agreeing to the terms and conditions of the Online BPharm / PharmD Counselling process, before starting the registration process for participation in online BPharm / PharmD Counseling.
- All candidate may kindly note that mere registration for online BPharm/PharmD Counseling 2026 does **NOT** confer any automatic rights to secure a BPharm / PharmD seat.
  - The admission to the BPharm / PharmD program is subject to fulfilling the merit, admission criteria, eligibility, and such criteria as may be prescribed by UGC / PCI / MAHE Manipal
- Candidate should ensure that all the information filled in during the online submission of registration form is correct and factual. Information provided by the candidates in the online registration form shall be treated as correct & self-certified and MAHE Manipal shall not entertain, under any circumstances, any request for change in the information provided by the candidates
- Candidates must visit <https://manipal.edu/mcops.html> to know more about BPharm / PharmD programs, Fee Structure, Internships & Placements, Campus Life and also have first-hand information of the various infrastructure facilities like Department laboratories, Library, Hostel, Sports, etc. before filling the choices.
- All email and SMS communication to the candidates will be to the registered email id & mobile number provided at the time of completing the application form.
  - Queries (if any) must be emailed to official email id [admissions@manipal.edu](mailto:admissions@manipal.edu) and response will be within 2 – 3 working days. MAHE Manipal cannot be held responsible for no-response to queries sent to any other email id.

### 1.2 . Participating Institution

**BPharm / PharmD counseling 2026** will be conducted for admission to the BPharm / PharmD counseling programs offered by the following Institution.

- **Manipal College of Pharmaceutical Sciences (MCOPS), Manipal** <https://manipal.edu/mcops.html> (A Constituent Institute of Manipal Academy of Higher Education (MAHE), Manipal)

### 1.3 Eligibility Criteria

The candidates who fulfill the following eligibility criteria can participate in the 2026 counseling process

- Candidate should have MET 2026 rank
- Candidate should have passed in 10+2 / 'A' Level / International Baccalaureate (IB) / American High School Diploma or equivalent examination from a recognized board with Physics, Chemistry and English as compulsory subjects, with Biology / Mathematics as optional subjects from a recognized Board.
  - o In each of these subjects, candidates should have scored at least minimum pass marks prescribed by the board
- Candidate should complete the age of 17 years on or before 31<sup>st</sup> December, of the year of admission to the course

#### Important Note

- *If a candidate fails in one / more subjects in 10+2 / 'A' Level / IB / American High School Diploma OR fails to secure minimum aggregate marks as mentioned above, he / she is **NOT** eligible to participate in the counseling. Allotted Seats to students awaiting their results, will be cancelled immediately if they do not fulfill the above eligibility criteria.*
- *For Candidates who possess a Senior Secondary Certificate from any Foreign Board / University and seek admission, are required to apply and obtain a certificate from the Association of Indian Universities (AIU) [www.aiu.ac.in](http://www.aiu.ac.in) certifying that the examination passed is equivalent to the Indian Senior Secondary Examination.*

### 1.4 Counseling Rounds

Counseling involves 4 rounds as follows. Depending on University guidelines, an additional round(s) of counseling may be conducted.

- **Round 1 to 4 (Online rounds):** Online Registration is permitted at the beginning of 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> rounds. After registration, candidates are required to do the choice filling. Seats will be allotted as per MET 2026 rank, availability of vacancy and choice.

#### Note

*The schedule of additional Rounds of online counseling (if any) will be announced later*

#### 1.4.1 Counseling Portal

All applicants are requested to access <https://apply.manipal.edu> for all the activities with respect to Online BPharm/PharmD Counseling

- Choice Filling will be through the applicant portal only
- Fee Payment on seat allotment will be through the applicant portal only
- On successful confirmation of Program fee payment, Provisional Admission Order can be downloaded from applicant portal only
- Opting Out & Withdrawal from Counseling process will be through counseling portal only

## 1.4.2 Counseling schedule

**Table 1: 2026 Online Counseling Schedule**

| No | Events                                   |                                                              |                                 |
|----|------------------------------------------|--------------------------------------------------------------|---------------------------------|
| 1  | <b>1<sup>st</sup> Round<br/>(Online)</b> | Fresh Registration and Choice Filling                        | 10 June - 14 June 2026          |
| 2  |                                          | Processing of Seat Allotment                                 | 15 June - 16 June 2026          |
| 3  |                                          | <b>1<sup>st</sup> Round online seat allotment</b>            | 16 June 2026 <b>After 8 PM</b>  |
| 4  |                                          | Payment of Program fees (1 <sup>st</sup> Installment)        | 16 June – 22 June 2026          |
| 5  |                                          | Payment of Balance Program Fee (2 <sup>nd</sup> Installment) | 29-Jun-26                       |
| 6  | <b>2<sup>nd</sup> Round<br/>(Online)</b> | Fresh Registration and Choice Filling                        | 24 June – 25 June 2026          |
| 7  |                                          | Modifying filled choices by already registered Candidates    | 24 June – 25 June 2026          |
| 8  |                                          | Processing of Seat Allotment                                 | 26-Jun-26                       |
| 9  |                                          | <b>2<sup>nd</sup> Round online seat allotment</b>            | 26 June 2026; <b>After 8 PM</b> |
| 10 |                                          | Payment of Course fees (1 <sup>st</sup> Installment)         | 26 June – 30 June 2026          |
| 11 |                                          | Payment of Balance Course Fee (2 <sup>nd</sup> Installment)  | 06-Jul-26                       |
| 12 | <b>3<sup>rd</sup> Round<br/>(Online)</b> | Fresh Registration and Choice Filling                        | 02 July – 03 July 2026          |
| 13 |                                          | Modifying filled choices by already registered Candidates    | 02 July – 03 July 2026          |
| 14 |                                          | Processing of Seat Allotment                                 | 04 July – 06 July 2026          |
| 15 |                                          | <b>3<sup>rd</sup> Round online seat allotment</b>            | 06 July 2026; After 8 PM        |
| 16 |                                          | Payment of Course fees (1 <sup>st</sup> Installment)         | 06 July - 10 July 2026          |
| 17 |                                          | Payment of Balance Course Fee (2 <sup>nd</sup> Installment)  | 15-Jul-26                       |
| 18 | <b>4th Round<br/>(Online)</b>            | Fresh Registration and Choice Filling                        | 20 July – 21 July 2026          |
| 19 |                                          | Modifying filled choices by already registered Candidates    | 20 July – 21 July 2026          |
| 20 |                                          | Processing of Seat Allotment                                 | 22 July 2026                    |
| 21 |                                          | <b>4th Round online seat allotment</b>                       | 22 July 2026; After 8 PM        |
| 22 |                                          | Payment of Course fees (1 <sup>st</sup> Installment)         | 22 July - 27 July 2026          |
| 23 |                                          | Payment of Balance Course Fee (2 <sup>nd</sup> Installment)  | 30-Jul-26                       |
| 24 | <b>5th Round<br/>(Online)</b>            | Fresh Registration and Choice Filling                        | NOT AVAILABE                    |
| 25 |                                          | Modifying filled choices by already registered Candidates    | NOT AVAILABE                    |
| 26 |                                          | Processing of Seat Allotment                                 | 31 Jul 2026                     |
| 27 |                                          | <b>5th Round online seat allotment</b>                       | 31 Jul 2026                     |
| 28 |                                          | Payment of Course fees (1 <sup>st</sup> Installment)         | 31 July – 03 Aug 2026           |
| 29 |                                          | Payment of Balance Course Fee (2 <sup>nd</sup> Installment)  | 6 Aug 2026                      |

On completion of the admission process, all admitted students **MUST** report to the campus for the Orientation program / Class Commencement (whichever is earlier) and occupy the allotted hostels. Non-reporting to the Campus on the date of Orientation program / Class Commencement (whichever is earlier) will result in automatic Cancellation of Admission. On Cancellation of the admission the candidate must proceed with the Withdrawal option.

Withdrawal approval and refund process will be initiated only after the receipt of hard copy of the application submitted by the Candidate / Parent / Authorized Representative (in person) at the Admissions Office of the respective Campuses. Fees shall be refunded to an eligible student within *Forty-Five* days from the date of receipt of hard copy of the application. Refer [www.manipal.edu/fees](http://www.manipal.edu/fees) for more details.

## 2 COUNSELING PROCEDURE

There are 4 rounds of counseling. All rounds will be Online. *Depending on vacancy (if any), an additional round of counseling may be conducted after the 4th Round.* The various steps in the counseling procedure are

1. Registration
2. Choice Filling
3. Seat Allotment
4. Program Fee Payment (Installment 1) & Balance Program Fee Payment (Installment 2)
5. Provisional Admission Order
6. Waitlisting
7. Hostel Booking

## 2.1 Registration

- Candidates will have to confirm their participation in the Online Counseling process by logging into <https://apply.manipal.edu> with Registered email id as login ID and password
- After login, click on “**Counseling**” tab on side navigation
- Click on “**Browse BPharm / PharmD**” link to know about the programs available.
  - Click on “**Download Information Brochure**” to download the **BPharm / PharmD Online Counseling Information Brochure**
- Click on “**Pay & Register Now**”
- Read the instructions. Select the check box. Click on “**Pay Now**” button
- Waitlist Deposit (Rs. 10,000) is to be paid online during the Registration process for the Counseling
  - Having made the payment, candidates will be eligible to provide their choices in order to participate in the Online Counseling process
  - On Seat allotment in any round, 1<sup>st</sup> installment fee must be paid by the candidate within the timeline specified, to confirm the seat allotment.
    - On program fee payment, the waitlist deposit (Rs. 10,000) paid at the time of registration will be converted into Refundable Caution Deposit, which is part of the Program fee.
    - Fresh Registration is allowed only at the beginning of 1<sup>st</sup>, 2<sup>nd</sup> 3<sup>rd</sup> and 4<sup>th</sup> rounds
- Mere registration for the counseling does **NOT** guarantee the allotment of Seat.
  - Seat allotment depends on the candidates’ MET rank, number of candidates registering for the counseling, their choice of course / institution and the number of seats available.
- In case the candidate is **NOT** allotted any seat in any rounds of counseling, the waitlist deposit will be refunded within 2 months of completion of all rounds of Counseling

## Important Note

- **BPharm:** On seat allotment, if the first year Program Fee (**1<sup>st</sup> Installment i.e. Rs. 2,40,000**) is NOT paid before the deadline, candidate is out of the counseling process and will also forfeit the waitlist deposit of Rs. **10,000**.
- **PharmD:** On seat allotment, if the first year Program Fee (**1<sup>st</sup> Installment i.e. Rs. 2,40,000**) is NOT paid before the deadline, candidate is out of the counseling process and will also forfeit the waitlist deposit of Rs. **10,000**
  - Balance Program Fee (**2<sup>nd</sup> Installment**) is to be paid as per the time line notified for each round.
  - If the balance first year Program Fee (**2<sup>nd</sup> Installment i.e. Rs. 1,67,000**) for BPharm Course & (**2<sup>nd</sup> Installment i.e. Rs. 3,50,000**) for PharmD Course is NOT paid before the deadline specified for that round, candidate is out of the counseling process and the 1st instalment fee paid will be refunded as per UGC Refund policy (Refer [www.manipal.edu/fees](http://www.manipal.edu/fees) for refund rules).

## 2.2 Choice Filling

Choice filling is permitted at the beginning of 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> round for the registered candidates only

### 2.2.1 First Time choice Filling

- After making payment of the waitlist deposit (Rs. 10,000), the candidate can fill in as many choices as possible
  - Click on **“Setup Preferences”**
  - Read the instructions. Click on **“Proceed to Setup”**
  - Move the Institute + Program preferences from **“Available Programs”** to **“Selected Programs”**
  - After selecting the programs, click on **“Save Choices”**. Without clicking on **“Save Choices”**, the options will not be saved.
  - To edit the Choices, click on **“Edit Choices”** and after editing click on **“Update Choices”**
- Choice 1 is mandatory
- Choice 2 is optional
  - *For Example, if your most preferred Program is BPharm at MCOPS Manipal, please click on “Add” button to move it from “Available Programs” to “Selected Programs” as Choice 1. If your second choice is PharmD at MCOPS Manipal, please click on “Add” button to move it from “Available Programs” to “Selected Programs” as Choice 2.*
  - On submission of options by the candidate, it is considered that candidates are very much interested in the options submitted, hence on seat allotment / upgradation, it will be accepted by the candidate. Once allotted, there is no process of reversal. Hence, you may give choice 2 ONLY if you are interested.
    - **Candidates are advised to fill in the choices (institutes and Programs) of their interest only**
    - After saving, download / save / print a copy of the filled choices for future reference.
    - **On seat allotment, if the first year Program Fee is NOT paid before the fee payment timeline, candidate is out of the counseling process and will also forfeit the waitlist deposit of Rs. 10,000 and will NOT be eligible for waitlisting for further rounds.**

#### Important Note

- Request you to fill the choices with the browser zoom option set to 100%
- Candidates are requested to check the correctness of filled choices by clicking “Print” button and save the file for their reference
- The portal will be blocked on Processing of Seat Allotment dates, hence Choice Filling will not be possible during these dates

### 2.3 Seat Allotment

- The Seat allotment in any round will be as per MET 2026 Rank, preferences provided and availability of the same.
- On seat allotment, if the first year Course Fee (**1<sup>st</sup> Installment i.e. Rs. 2,40,000) for BPharm Course & (1<sup>st</sup> Installment i.e. Rs. 2,40,000) for PharmD**) is **NOT** paid before the deadline specified for that round, candidate is out of the counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit
  - On forfeiture, if the candidate wishes to participate in next round, he / she will have to register afresh by paying the waitlist deposit of Rs. 10,000.
  - The forfeited waitlist deposit of the previous rounds cannot be adjusted with the waitlist deposit fee of the subsequent rounds

- Balance Course Fee (**2<sup>nd</sup> Installment i.e. Rs. 1,67,000**) for **BPharm Course & (2<sup>nd</sup> Installment i.e. Rs. 3,50,000) for PharmD**) is to be paid as per the time line provided in Table 1, for the respective round of seat allotted.
  - Failure to make balance fee payment within the timeline provided, will lead to cancellation of allotted seat, candidate will be out of counseling process and paid fee will be refunded as per Refund Rules (Refer Section 6)

## 2.4 Course Fee Payment

- BPharm:** On seat allotment, if the first year Program Fee (**1<sup>st</sup> Installment i.e. Rs. 2,40,000**) is NOT paid before the deadline, candidate is out of the counseling process and will also forfeit the waitlist deposit of Rs. 10,000.
- PharmD:** On seat allotment, if the first year Program Fee (**1<sup>st</sup> Installment i.e. Rs. 2,40,000**) is NOT paid before the deadline, candidate is out of the counseling process and will also forfeit the waitlist deposit of Rs. 10,000
  - Balance Program Fee (2<sup>nd</sup> Installment) is to be paid as per the timeline notified for each round.
  - If the balance first year Program Fee (**2<sup>nd</sup> Installment i.e. Rs. 1,67,000**) for **BPharm Course & (2<sup>nd</sup> Installment i.e. Rs. 3,50,000) for PharmD** Course is NOT paid before the deadline specified for that round, candidate is out of the counseling process and the 1st instalment fee paid will be refunded as per UGC Refund policy (Refer [www.manipal.edu/fees](http://www.manipal.edu/fees) for refund rules)

Table 2: Program Fee details

| Program | Waitlist Deposit Rs. | Program Fee (1 <sup>st</sup> Installment) Rs. | Balance Program Fee (2 <sup>nd</sup> Instalment) Rs. | Total First Year Program Fee |
|---------|----------------------|-----------------------------------------------|------------------------------------------------------|------------------------------|
| BPharm  | 10000                | 2,40,000                                      | 1,67,000                                             | 4,17,000                     |
| PharmD  | 10000                | 2,40,000                                      | 3,50,000                                             | 6,00,000                     |

### 2.4.1 BPharm

On seat allotment, first year fees is to be paid within the stipulated timeline. To ease the burden of payment, MAHE Manipal has decided to allow part payment of the fees. The 1<sup>st</sup> year fee payment of **Rs. 4,07,000** (excluding waitlist deposit of Rs. 10,000) is split into 2 components:

- Part Payment of **Rs. 2,40,000**
- Balance Payment of **Rs. 1,67,000**

#### Program Fee (1<sup>st</sup> Installment) of Rs. 2,40,000

- On Seat Allotment the candidates are required to pay Rs. 2,40,000 before the last date specified.
- On completion of part payment, the allotted seat is provisionally confirmed

#### Balance Program Fee (2<sup>nd</sup> Installment) of Rs. 1,67,000

- Having made the part payment of **Rs. 2,40,000**, the candidate is expected to make the balance fee payment of **Rs. 1,67,000** on or before the timeline mentioned
- If the candidate does NOT complete the part payment process on or before the timeline, the provisionally confirmed seat is forfeited, the candidate will be out of the counseling process.
  - In such a scenario the fee will be deducted as per UGC Refund policy and the rest of the part payment will be refunded back to the candidate.

### 2.4.2 Pharm D

On seat allotment, first year fees is to be paid within the stipulated timeline. To ease the burden of payment, MAHE Manipal has decided to allow part payment of the fees. The 1<sup>st</sup> year fee payment of **Rs. 5,90,000** (excluding waitlist deposit of **Rs. 10,000**) is split into 2 components:

- Part Payment of Rs. **2,40,000**
- Balance Payment of Rs. **3,50,000**

#### **Program Fee (1st Installment) of Rs. 2,40,000**

- On Seat Allotment the candidates are required to pay Rs. **2,40,000** before the last date specified.
- On completion of part payment, the allotted seat is provisionally confirmed

#### **Balance Program Fee (2nd Installment) of Rs. 3,50,000**

- Having made the part payment of Rs. **3,50,000** the candidate is expected to make the balance fee payment of Rs. **3,50,000** on or before the timeline mentioned in Table 1, for that seat allotted
  - Failure to make balance fee payment within the timeline provided, will lead to cancellation of allotted seat, candidate will be out of counseling process and paid fee will be refunded as per Refund Rules (Refer Section 6)
    - On cancellation, if the candidate wishes to participate in next round, he / she will have to register afresh by paying the waitlist deposit of Rs. 10,000.

#### **Important Note**

- In case of withdrawal (if any) during or after the counseling process, the fee will be deducted as per UGC Refund policy (refer [www.manipal.edu/fees](http://www.manipal.edu/fees))
- Kindly note that this provision (Payment of fee in instalment) is applicable for remitting the First-year fee only for the candidates taking fresh admission in academic year 2026-27.
- From 2<sup>nd</sup> year onwards, full fee is to be paid at the beginning of every year as per the timeline to be specified by the respective Institute.

### **2.4.3 Fee Payment Options**

Fee payment of 1<sup>st</sup> & 2<sup>nd</sup> Installment can be done using 2 methods. Kindly note that transaction charges (if any) **MUST** be borne by the candidate

#### **2.4.3.1 Option 1: Online Payment**

- Pay online at <https://apply.manipal.edu>
- The fee receipt acknowledgement will be generated instantly
- You will be able to download the Provisional Admission order instantly, on successful transfer

#### **2.4.3.2 Option 2: NEFT / RTGS Payment**

- NEFT / RTGS payment in favor of “Manipal Academy of Higher Education”
  - SB A/c 007201000089, IFSC code ICIC0000072
  - Address: ICICI Bank, Manipal Branch, Kasturba Hospital Complex, Manipal, Karnataka.
  - **No Cash Payments.** Please do not pay the I Instalment Program Fee as cash / cheque directly into the bank account.
- On completion of fee transfer, Login to <https://apply.manipal.edu>, click on “**NEFT payment Details**” to submit the following details

**Payment Date, Unique Transaction Reference (UTR) Number, Account Holder’s Name and Amount, Counter slip to be uploaded.**

In case of NEFT Payment, if the transaction detail is **NOT** entered by the candidate in candidate portal

<https://apply.manipal.edu> as mentioned above within the fee payment deadline, it will be considered that the payment has **NOT** been made, the allotted seat will be cancelled and the candidate will be out-of-the-counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit

## 2.5 Provisional Admission Order

Candidate can download the Provisional Admission order from the Counseling portal

- On successful confirmation by the University of fee payment, for freshly allotted candidates
- If / when the seat gets upgraded for provisionally admitted candidates

## 2.6 Waitlist

The following candidates are eligible for the waitlist

- Registered candidates who have taken a seat in any round and wish to participate in subsequent rounds of counseling (Provisionally Admitted Candidates)
- Registered candidates who have **NOT** been allotted any seat in the previous round. (Waitlisted Candidates)

### 2.6.1 Waitlist Procedure

The waitlisting process is online at <https://apply.manipal.edu>

- Registered & waitlisted candidates can participate in all rounds of counseling.
  - Registered candidates, who have **NOT** got the seat in the previous round(s), can opt for the waitlist.
    - In case the candidate is **NOT** allotted any seat in any rounds of counseling, the waitlist deposit will be refunded within 1 month of completion of all rounds of Counseling
      - ✓ For this the candidates are required to update the Account details (Name of the account holder, A/c Number, Bank Name, Branch Address and IFSC code) in the Counseling portal. The site is Safe and Secure
- As per Counseling Schedule, Candidates must login to <https://apply.manipal.edu>
  - The candidate can fill in as many choices as possible for waitlisting, from the list as per choices and must click on “**Update Choices**” button.
  - On submission of options by the candidate, it is considered that candidates are very much interested in the options submitted, hence on seat allotment / upgradation, it will be accepted by the candidate. Once allotted, there is no process of reversal. Hence, you may give choices only if you are interested
  - **Candidates are advised to fill in the choices (institutes and Program) of their interest only**
  - After updating, download, save / print a copy of the filled in choices for future reference.
- If the candidate wants to participate in the subsequent round of counseling, he / she can login to the candidate portal <https://apply.manipal.edu> and modify the choices, and click on “Update Choices” button.
  - If a candidate does NOT modify his / her choices at all, then the choices given in the previous round will be considered for the current round, till the final round of BPharm / PharmD Post counseling.
    - If allotment happens, there is no process of reversal. Hence candidates are advised to login, make changes (if necessary) and submit the choices for that round
- If the candidate remains unallotted a seat after the final round of BPharm / PharmD Counseling, the choices provided will become null and void and the waitlist deposit will be refunded.

### Important Note

- Seats will be allotted as per MET 2026 rank, availability of vacancy and choices provided.
- All candidates **MUST** login to the portal <https://apply.manipal.edu> to check the Seat Allotment status as per Counseling schedule (Table 1)
- Non-receipt of SMS / Email confirmation will **NOT** be considered as a reason for non-payment of 1<sup>st</sup> Instalment fee within the specified deadline.

On Seat allotment,

- If the **Provisionally admitted candidate** gets upgraded to a new Program in subsequent round(s),
  - The previously allotted Program will be cancelled, and provisional admission order of the previous Program will be null & void
  - The candidate can download the new Provisional Admission order from the Counseling portal.
  - There is **NO** provision to the candidate to revert to the previously allotted Program
  - Balance Course Fee (if any) is to be paid as per the time line provided in Table 2, for the respective round of seat allotted.
    - Failure to make balance fee payment within the timeline provided, will lead to cancellation of allotted seat, candidate will be out of counseling process and paid fee will be refunded as per Refund Rules (Refer Section 6)
  - If the candidate wishes to withdraw, they are required to complete the withdrawal process in the Counseling portal <https://apply.manipal.edu> and the fee paid will be refunded as per UGC Fee refund policy.
    - On withdrawal, the candidates will be out of the Counseling process and will now be considered as the Withdrawn Candidate
- If the **waitlisted candidate** gets a seat allotment for the first time,
  - The candidate has to confirm / accept the seat by paying the first year Program Fee (**1<sup>st</sup> Installment i.e. Rs. 2,40,000**) for BPharm Course & (**1<sup>st</sup> Installment i.e. Rs. 2,40,000**) for PharmD. Refer Section 2.4 for Fee Payment.
  - On successful receipt of payment and confirmation by the University, the candidate can download the Provisional Admission order from the Counseling portal. The waitlisted candidate will now be considered as Provisionally Admitted Candidate.
  - On seat allotment, if the first year Course Fee ((**1<sup>st</sup> Installment i.e. Rs. 2,40,000**) for BPharm Course & (**1<sup>st</sup> Installment i.e. Rs. 2,40,000**) for PharmD) is **NOT** paid before the deadline specified for that round, candidate is out of the counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. These candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit
  - Balance Course Fee (**2<sup>nd</sup> Installment i.e. as per Table 2**) is to be paid as per the time line provided in Table 2, for the respective round of seat allotted. Failure to make balance fee payment within the timeline provided, will lead to cancellation of allotted seat, candidate will be out of counseling process and paid fee will be refunded as per Refund Rules (Refer Section 6)

### 3. WITHDRAWAL

Withdrawal is an important step for provisionally admitted candidates only

#### 3.1 Before Class commencement (Candidates admitted in Rounds 1 – 4)

All withdrawals before class commencement MUST be made through the candidates portal <https://apply.manipal.edu> only

- The date of submission of the request will be considered as the date of withdrawal.
- The refund will be processed as per the UGC refund policy (Refer section 6).

- Requests for withdrawal via email / telephone / SMS / WhatsApp or any other medium outside of counseling portal will **NOT** be considered.

### 3.2 After Class commencement

- All withdrawals after class commencement **MUST** be made through the Withdrawal form available at Academic Section of the admitted institute
  - The application form must be submitted along with the No Dues Form at the Academic Section of the admitted institute
  - The date of receipt of the request will be considered as the date of withdrawal.
  - The refund will be processed as per the UGC refund policy (Refer section 8).

#### Important Note

- *All refunds will be processed based on formally notified last date of admission irrespective of date of admission.*
- *The portal will be blocked during Processing of Seat Allotment dates, hence Withdrawal will not be possible during these dates*

### 4. FORFEITURE OF WAITLIST DEPOSIT

On seat allotment in any round, if the first year Program Fee (**BPharm 1<sup>st</sup> Installment i.e. Rs. 2,40,000 / PharmD 1<sup>st</sup> Installment i.e. Rs. 2,40,000**) is **NOT** paid before the deadline specified for that round, candidate is out of the counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit

### 5. WITHDRAWN / EXITED CANDIDATES

On rejection of allotted seat (by Provisionally Admitted / Waitlisted candidates), re-entry is possible only for 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> round as new registrants by paying waitlist deposit of Rs. 10,000 online.

- The forfeited waitlist deposit of the previous rounds cannot be adjusted with the waitlist deposit fee of the subsequent rounds
- After successful payment of the waitlist deposit, the candidates will be permitted to fill the choices as per section 2.2

### 6. CANCELLATION OF ADMISSION

- On completion of the admission process, all admitted students **MUST** report to the campus for the Orientation program/ Class Commencement (whichever is earlier) and occupy the allotted hostels.
- Non-reporting to the Campus on the date of Orientation program / Class Commencement (whichever is earlier) will result in automatic Cancellation of Admission.
- On Cancellation of the admission, the candidate must proceed with the Withdrawal option. Withdrawal approval and refund process will be initiated only after the receipt of hard copy of the application submitted by the Candidate / Parent / Authorized Representative (in person) at the Admissions Office of the respective Campuses.
- Fees shall be refunded to an eligible student within *Forty-Five* days from the date of receipt of hard copy of the application. Refer [www.manipal.edu/fees](http://www.manipal.edu/fees) for more details.

### 7. SCHOLARSHIPS

All candidates are advised to visit the respective institute websites for more information on Scholarships: visit [www.manipal.edu/scholarship](http://www.manipal.edu/scholarship)

## 8. FEE REFUND RULES

In case of withdrawal (if any), the fee will be deducted as per UGC Refund policy (refer [www.manipal.edu/fees](http://www.manipal.edu/fees))

## 9. HOSTEL

Those who wish to take hostel accommodation may please contact the Chief Warden, Manipal (Email: [chiefwarden.mahe@manipal.edu](mailto:chiefwarden.mahe@manipal.edu)) or call at **0820-2922413** (9 AM to 5 PM on all working days) for any hostel-related queries.

- The hostel accommodation can be booked only after the generation of MAHE Roll No.

## 10. CHECKLIST OF DOCUMENTS

The following is the list of documents required for the document verification process during Physical Reporting at the respective Institutes.

| No | Document Name                                                                                       |
|----|-----------------------------------------------------------------------------------------------------|
| 1  | 10 <sup>th</sup> Standard marks card #                                                              |
| 2  | 12 <sup>th</sup> Standard marks card issued by the recognized board. #                              |
| 3  | Transfer / School Leaving Certificate #                                                             |
| 4  | Conduct Certificate                                                                                 |
| 5  | Date of Birth Certificate (Only if DOB is not mentioned in 10 <sup>th</sup> Std. Mark card)         |
| 6  | Aadhaar Card of the Candidate #                                                                     |
| 7  | Pan Card of the Parent(s) #                                                                         |
| 8  | 2 recent passport size photographs #                                                                |
| 9  | Copy of Overseas Citizen of India/ Person of Indian Origin card (if applied under OCI/PIO category) |
| 10 | Copy of APAAR ID                                                                                    |

*# Original Document is required for Verification / Submission.*

*Qualification obtained from Boards established by*

- (i) An Act of Central / State Government*
- (ii) A Gazette Notification of Central / State Government*
- (iii) Executive orders issued by Central / State Government are only considered.*

*If a Result awaited Candidate fails in any one of the subject(s) **OR** fails to secure the required percentage of marks as per the eligibility criteria, he / she is required to inform the Admissions Office MAHE Manipal at [admissions@manipal.edu](mailto:admissions@manipal.edu) immediately after declaration of the results. The allotted seat will be cancelled; Candidate will be out of counseling.*

## 11. QUERY RESOLUTION

Any queries other than the information provided in this information brochure, are to be addressed to [admissions@manipal.edu](mailto:admissions@manipal.edu) only, mentioning the Application No. in the email Subject line.

- All emails will be addressed within 2 working days
- Queries sent to any other email ids will **NOT** be replied to.

## 12. PUBLIC ADVISORY

- All candidates and their parents are requested to read the Disclaimer (Section 1.1), before proceeding for the registration process
- Candidates are deemed to have read this counseling information brochure and have understood the counselling process, in addition to agreeing to the terms and conditions of the online BPharm/PharmD Counselling process, before starting the online registration process.
- All admissions are subject to fulfillment of all the eligibility conditions by the candidate.
  - o If it is found at a later stage, during active verification, that the candidate has given false information / qualification obtained from unrecognized Board / University or is found to have concealed some information or intentionally delaying the document submission, his / her admission will be cancelled without any notice. o It is the responsibility of the candidates to ensure that they fulfill all the eligibility requirements for the course(s) applied.
- We have **NO agents or middlemen** for admissions and all admissions can be secured only by merit in the all India Manipal Entrance Test (MET) 2026 and through counseling process.
- Jurisdiction for dispute if any shall be at Udupi court only.

**\*\*\*\*\* We welcome you for Online BPharm/PharmD Counseling 2026 \*\*\*\*\***

*Updated: 3:00 PM, 31 July 2026*